

**MINUTES**  
**Friends of IVFDF meeting**  
**2<sup>nd</sup> March 2002**  
(Held at Littlejohns Restaurant, St Andrews)

Present: Fiona Campbell, Seònaid Gent, Adam Hughes, Brian Kingett, Rhona Kingett, Nora Moge, Ann Parker, Andrew Swaine, Ian Thompson, James Williams

Apologies: Mandy Moss

*Meeting opened at 7.35pm*

**1. Apologies**

As above.

**2. Chair's Report – James Williams**

We are now official following the Repts Meeting. The constitution was accepted and the FoIVFDF are a membership society. Following receipt of subs from sixteen new members from Cambridge, there are now 36 members (plus Elmo – who joined just before the meeting). A promising beginning and we have to build on these foundations.

With regret James reported the death of Pete Humble, who he thanked posthumously for the work he did for FoIVFDF.

**3. Treasurer's Report – given by James Williams**

Pete had acted as the Treasurer. Ann Parker had passed all records to James Williams and Hazel Williams acted in the interim to sort out the books and create the accounts. She is not a signatory to the account. Thanks were given to Hazel for the work she had taken on.

FoIVFDF were reported as being £206.65 in the black. At present there is a deposit account for the donations and a current account for all other monies. Accounts are appended to these minutes.

There was a discussion as to whether FoIVFDF should have charitable status but it was agreed that this was not sensible as Friends would then be unable to give money to anything other than a charity.

Copies of the accounts were distributed. Acceptance of them was then proposed by Nora Mogeby and seconded by Brian Kingett. They were accepted unopposed.

**4. Secretary's Report – Ann Parker (written pre-IVFDF)**

“We are still a fairly small group. Currently we have 19 members including the committee, although three of those memberships are unofficial joint memberships. I hope that if we have official recognition by the Reps Meeting the numbers may rise. Hopefully most people will renew although I know one person is unlikely to having left the country.

“It's not really part of the secretaries job, but we have produced one newsletter which I edited. There was very little feedback. Only one person returned the questionnaire (the one who has since left the country) and no one did the competition. I've had no suggestions or comments. I do think it's worth continuing though.

“As secretary I've also sent out notices for the offers and this AGM.”

It was queried what happens to the £2.00 if a ticket is not required. Following discussion it was accepted that the £2.00 goes to the underwriting fund.

**5. Election of the Committee**

James Williams detailed the current set up. Thanks were given to current shadow committee.

Chair

Nora Mogeby proposed James Williams as Chair, Rhona Kingett seconded. James Williams was accepted unopposed

Secretary

The role was detailed.

Brian Kingett proposed Ann Parker as Secretary, Adam Hughes seconded. Ann Parker was accepted unopposed

Treasurer

There was some discussion. Bob Baldwin's name had previously been mentioned in connection with this position but personal circumstances now meant that this would not be possible at present. Hazel Williams was suggested, but James Williams expressed a view that officers on the committee should not

be a married couple (or partners), if only to avoid any suggestion of potential collusion.

Nora Mogeey proposed Ian Thompson as Treasurer, Andrew Swaine seconded. Ian Thompson was accepted unopposed.

#### Publicity Officer

There were discussions with regards to a Publicity Officer.

Mandy Moss had mentioned the need for new fliers due to possible upset at the quick alterations that had had to be made. She had even offered to pay for this for which thanks were given. It was agreed that the alteration of the existing flyers had been the correct action at the time but that new ones should be produced in the near future (and so available for recruitment purposes at festivals such as Sidmouth).

Nora Mogeey stated that she was happy to continue with the upkeep of the website.

Brian Kingett suggested there should be a nominated person to do this work and not an official post. Fiona Campbell pointed out that it was a good way to start an organisation by having core positions and then other jobs being nominated as the need arises.

There was a proposal that someone should take on publicity but that the web and printed matter could be done by separate people.

There was the proposal for Adam Hughes to take that function with help with the website from Nora Mogeey. Proposed by Brian Kingett, seconded by Andrew Swaine. Carried unopposed.

#### Ordinary Members

There was discussion about Ordinary Members for the committee.

Brian Kingett proposed Mandy Moss, Adam Hughes and Andrew Swaine should take the three positions due to their localities and experience. Seconded by Ann Parker. Carried unopposed.

### **6. Membership Fees**

These are currently set at £6.00. Should these be changed or should there be joint membership or group membership for societies.

#### Individual Membership

It was accepted that the current fee should remain unaltered for individuals. This was proposed by Ian Thompson, seconded Brian Kingett and carried unopposed.

### Joint Membership

It had been suggested that there should be a joint membership for two adults at the same address (not for families as IVFDF has already decided that the festival is not for children).

Suggestion of fee of £10.00 which breaks down as follows:

£2.00 each for underwriting fund	£4.00
£2.00 each for ticket subs	£4.00
£2.00 joint fee for administration	<u>£2.00</u>
Total	£10.00

This membership would give 2 voting rights.

Ann Parker proposed this, seconded by Brian Kingett, carried unopposed.

### Group Membership

It was generally agreed that there would be no benefit to a society being a member of FoIVFDF except perhaps societies that had left university but still existed.

It was suggested having society membership limited to one vote with information being sent out, no reduction for tickets and the fee set to at least equal to couple membership (this year £10.00). The prime purpose for this was as a route to getting money into the fund. Andrew Swaine proposed this, seconded by Adam Hughes and it was carried unopposed.

## 7. **AOB**

### T- Shirts

Ann Parker reported that Mandy Moss had said that she felt that the T-shirts were not significantly different to achieve the interest originally intended. Seònaid Gent suggested that FoIVFDF have a screen made up to overlay on the relevant year's T-shirt or perhaps they could have a pre-print. On the sleeve was a suggested position so as not to interfere with the festival's design. Andrew Swaine recommended that this should be taken up at a later date.

***ACTION* James Williams    Discuss Friends' T-shirts with Sheffield**

### Membership Cut-Off

James Williams proposed that the sixteen who have just joined from Cambridge should get their ticket discount for the Sheffield IVFDF. Following discussion it was agreed that memberships would end on 31<sup>st</sup> December each year, being the same date as the cut off for the discount tickets and special tee-shirt offers. Any one joining after then would only be able to take advantage of offers for the following year's festival, i.e. the calendar year after they joined.

### Underwriting

Andrew Swaine, following comments at the IVFDF Reps Meeting, raised concerns that the FoIVFDF fund is only activated after a loss has been made. Seònaid Gent suggested the fund should be used to underwrite to a budget. There was discussion that some nominated person from the Reps Meeting should check accounts of the up-coming IVFDF. At the Reps Meeting before that IVFDF, a report on those accounts should be given. The underwriting could only be given to a budget set at that point. This should not take into account any changes that arose in the year between that Reps Meeting and the holding of that IVFDF. Andrew Swaine suggested that FoIVFDF should nominate someone to work alongside the particular IVFDF committee and should report back to the Reps Meeting.

Andrew Swaine suggested that the Reps Meeting should have the power to change the figure.

Ian Thompson asked would IVFDF committees be willing to allow someone to sit in on their meetings and is it possible with the geographical spread of FoIVFDF committee members?

Andrew Swaine stated that the willingness of Cambridge members would be conditional upon next year's IVFDF being given the opportunity to receive underwriting. This was agreed.

*Meeting closed at 9.15pm*